

# MIRA Coalition: Organizer Position

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## Position Description

The Organizer works on MIRA's priority organizing campaigns, in collaboration with the Communications and Policy teams; represents MIRA in selected coalitions or working groups; serves as a MIRA "ambassador" to key communities and audiences; assists the Political Director and Legislative Campaign Director on major projects; works closely with the Membership Coordinator, and oversees organizing fellows and interns. The Organizer reports to the Political Director.

## To Apply

To apply, email Tahia Mostafiz at [tmostafiz@miracoalition.org](mailto:tmostafiz@miracoalition.org) with a resume and cover letter, with "Organizer" in the subject line of the email.

## Duties and Responsibilities:

- Work on one or more organizing campaigns, as assigned by the Political Director and in close collaboration with the Communications and Policy teams. This includes developing a field strategy, reaching out to MIRA members and other partners, providing training and materials as needed, and mobilizing them to participate in MIRA activities and advance the campaign goals.
- Represent MIRA in selected coalitions and working groups, as assigned by the Political Director.
- Serve as a MIRA "ambassador," representing MIRA and its priority campaigns at public events and giving presentations and leading capacity-building work.
- Assist the Organizing and Advocacy Department with major projects and events, including Immigrants' Day at the State House, Democracy School, and any rallies, field trips or other events, as needed.
- Build relationships with MIRA members and coalition partners, in partnership with the Membership Coordinator.
- Provide guidance and support to organizing fellows and interns, answering questions and connecting them to resources as needed.

## Strong applicants will have:

- At least 1 year of experience working with the immigrant community and/ or community organizing.

- Firm understanding of organizing, building power in communities and a commitment to a vision of shifting power.
- Excellent oral communications and presentation skills, including the ability to tailor messages and engage very different audiences.
- Strong writing skills, including the ability to contribute substantially to grant proposals and reports.
- Proven ability to work well in teams and collaborate across departments and/or organizations.
- Strong motivation and independence. Ability to take initiative and succeed with minimal supervision.
- Excellent interpersonal skills, including a high level of cultural competency to be able to work effectively with highly diverse constituencies.
- Strong facilitation and teaching skills, including the ability to help others understand and grapple with complex policy and social-justice issues.

**Requirements:**

- Minimum Bachelor's degree (or high school diploma and > 3 years' work experience);
- Experience working with diverse groups and communities;
- Valid driver's license and ability to drive, as the job requires driving across the state;
- Bilingual or multilingual candidates are strongly preferred.

**Compensation:** The salary range for the position is \$40,000-50,000 depending on experience.